

PROCEDURE FOR MAKING DECISIONS AND VOTING FOR CONSENSUS  
BLUE ECOLOGY INSTITUTE FOUNDATION  
Effective date: November 19, 2021

[Prerequisite for Good Decisions](#)

For good decisions to be made about a topic — and for all to recognize that indeed a decision has been made, the organization should have:

1. Sent out the Board meeting materials well before the meeting.
2. Put the topic on the meeting agenda.
3. Listed the type of action needed for the topic, e.g., a decision needs to be made.
4. Associated a specific amount of time in the meeting to address that topic.

[Procedure to Make Formal Board Decisions](#)

Once a quorum of Board members is present in the meeting:

1. Board members discuss/debate and then decide within the time allotted on the agenda.
2. Consensus is attempted within that time.
3. If consensus cannot be achieved, then a seconded motion is sufficient to call a majority vote to delegate to a committee to gather more information by a certain time frame.
4. If delegation is not selected by a majority vote, then a seconded motion is sufficient to call a vote about a certain suggested outcome of the decision.
5. The decision outcome goes to the majority vote.
6. The decision is documented in the next issue of Board minutes.
7. In the future, all Board members must support the decision – they must speak from the consensus reached by the Board.